



DALLAS AREA RAPID TRANSIT (DART) EVP, GROWTH AND REGIONAL DEVELOPMENT

Dallas Area Rapid Transit (“DART”) is seeking an Executive Vice President of growth and regional development to assist in executing DART’s vision to transform the Dallas-Fort Worth region with increased mobility options that connect people, communities, and destinations. This is an opportunity to join a dynamic executive leadership team to deliver “The People’s Transit System” – one that focuses on identifying and developing innovative transit solutions to enhance rider experience as a foundation for improving customer satisfaction and mobility throughout the region while at the same time catalyzing regional growth, development and economic opportunities through capital investments and transit-oriented development.

ABOUT DART:

DART is one of the nation’s largest and most innovative transit agencies and provides a range of services including bus, light and commuter rail, streetcar, flex, and on-demand access services to the Dallas-Fort Worth area. The DART service area spans 700 square miles and serves 13 cities including Addison, Carrollton, Cockrell Hill, Dallas, Farmers Branch, Garland, Glenn Heights, Highland Park, Irving, Plano, Richardson, Rowlett, and University Park.

DART provides service to a population of approximately 2.6 million people. DART’s fiscal year 2022 proposed annual budget is \$1.6 billion. This consists of an operating budget of \$580 million, a capital/non-operating budget of \$842 million, and \$207 million of debt service.

DART is among the leading transit agencies in the country developing innovative approaches to customer services. DART is committed to the region’s growth and economic development, providing residents with safe, reliable, affordable, and timely transportation options.

More details about DART can be obtained by visiting DART’s website at www.dart.org.

GENERAL SUMMARY:

The Executive Vice President of Growth & Regional Development directs, oversees and has ultimate responsibility for the activities of personnel engaged in Capital Planning, Real Estate, Environmental Compliance, Transit Oriented Development, Capital Program Support, Service Planning, Commuter Rail (Trinity Railway Express), Design and Construction, as well as design consultants and construction contractors for DART’s Growth & Regional Development Department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Leads, directs, and monitors all functions related to the development and delivery of large and small capital projects critical to the success of the agency’s future strategies for service performance and delivery.
2. Leads, directs, monitors, and develops plans to address the existing system’s operational needs through a comprehensive and robust state of good repair program to optimize efficient, effective,

and customer-friendly operational performance thus ensuring that the agency's existing assets are well-maintained.

3. Collaborates with key executive leaders and contributes actively as a member of the Leadership Roundtable.
4. Establishes and directs departmental policy, goals, strategies and priorities.
5. Leads, directs, and advises the resolution of major departmental and project issues.
6. Leads, empowers, and develops a diverse and collaborative team of employees to be high-performing contributors to agency goals and vision. Develops staff to ensure a strong line of succession within the department.
7. Mentors, empowers, and motivates all employees regardless of their experience to be high performers and put the best quality work forward to ensure that DART maintains its world class brand and reputation.
8. Develops and presents written and oral reports and analyses on a variety of highly complex transportation projects and service issues.
9. Serves as a liaison with external agencies, businesses, government entities and other stakeholders, building consensus to accomplish agency goals.
10. Tracks public and non-public issues concerning the agency and its work.
11. Communicates effectively and transparently with the executive leadership team, CEO, and the Board of Directors regarding all departmental functions, including capital projects and their respective budgets, schedules, and performance.
12. Develops technical and managerial requirements for contracts and materials procurements for capital development; provides general direction and participates in technical evaluations, negotiations, and selection of engineering, architectural, construction, vehicle, and other related contracts.
13. Serves as a resource and liaison to several Board of Directors Committees, including presentations and Agenda Reports, pre-meetings and phone conversations coordinated through the Executive Office.
14. Represents DART with the utmost professionalism to the Board, communities, stakeholders, regional partners, and internal staff at all levels.
15. Builds a positive and collaborative working relationship with all internal and external stakeholders to ensure that DART can advance its goals and objectives regarding capital programs and operational service needs.
16. Work collaboratively with all departments within DART including engineering and operations to ensure that all planning, design and construction capital programs, and real estate development is prepared and delivered in a manner that will seamlessly integrate with existing operations, systems, and services.
17. Manages the relationship with design consultants and construction contractors and works collaboratively with them to ensure projects are being delivered on time and in line with agency expectations, goals, and objectives.
18. Promotes and supports D/M/WBE program, safety program, training and quality programs that are industry-leading.
19. Remains current on new industry trends, methods, and technology; attends presentations and seminars, maintaining external contacts to represent DART at public functions, professional and

civic organizations, local government, state government, federal government, community groups, etc.

20. Performs other job duties as assigned.

MINIMUM KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

1. Bachelor's Degree from an accredited college or university in Planning, Construction Management, Business Administration, Public Administration, or related field.
2. Minimum of ten (10) years of related work experience or progressively responsible transit leadership experience in a private or public environment to include a minimum of five (5) years directing senior-level staff involved with transit capital or enterprise projects.
3. Experience managing large and/or numerous small complex transit capital projects of a variety of modes.
4. Strong ability to think and act strategically.
5. Analytical and creative skills to facilitate decisions and ensure implementation of solutions to complex interpersonal, technical, and administrative problems.
6. Substantial interpersonal skills required to effectively communicate with all levels of employees, government agencies, elected officials, and stakeholders.
7. Dedication to meeting the expectations and requirements of internal and external customers.
8. Ability to build, develop, and empower diverse teams to successfully advance agency goals and objectives.
9. Demonstrated experience leading teams and ensuring a department is a safe environment for all employees to engage, communicate, collaborate, and solve problems.
10. Ability to write and speak clearly and succinctly in a variety of communication settings and styles; ability to read a situation quickly; good at focused listening.
11. Ability to handle materials and information of a confidential nature.
12. Ability to demonstrate fiduciary obligation, knowledge of budget development/analysis, and operational cost factors.
13. An equivalent combination of related education and experience may be substituted for the above-stated minimums.

LEADERSHIP COMPETENCIES:

In addition to becoming part of our DART team, the potential candidate must be committed to and demonstrate the following Leadership Competencies below:

1. Ability to champion strategic change and strive for innovation.
2. Ability to act decisively and properly manage resources.
3. Ability to foster a culture of courage within their teams.
4. Ability to manage and work well with diverse populations.
5. Ability to always act with integrity, empathy, and compassion.
6. Ability to build a thought-provoking office environment in which employees feel challenged and that promotes the ability for employees to offer ideas that will continuously improve the department and the agency.